



Pre-school Application for Permission for Holidays During Term Time.

In line with the EYFS requirements, we 'encourage and monitor prompt and regular attendance' for all children in the Pre-school. We also recognise that in the early years of a child's life, time spent with family is extremely important.

In order to enable us to meet legal requirements and to adapt our planning for children's learning and progress, please could you complete and return this form to the school office as soon as possible.

My child (Name) will be absent from Pre-school from:

(start date) until (end date)

The absence is due to

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.....

Signature Name Date

Parent/Guardian

OFFICE USE ONLY

Approved by

Signature

Head Teacher

Date.....